



Meer vrijheid
Meer Fun
Omni Chat



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E-mail within your group why do you need is and how does it work.

[Click here to read this manual in PDF](#)

There are several ways to send a e-mail within your group. Omni-Chat has the following options:

- [E-mail the owner](#)
- [E-mail all managers](#)
- [E-mail all members](#)

General:

All e-mails sent from your group will be delivered to the in-box from the e-mail address comparing to your membership on the group. The following text will appear in the message: **ATTENTION! Do not respond directly to this e-mail message.** In case you hit the button "ANSWER", please realise that your answer will **not** reach the owner of your group.

E-mail the owner:

Anyone who, for whatever reason, want to e-mail the owner of the groep, has this possibility. There is a function on the group for members and in case you're not a member of the group you'll find the option on the left under "Become a member".

Where to find this opportunity as a member?

Go to the homepage of Omni-Chat. You can do that by clicking ► [here](#) ◀.

In the left corner you see:



[Log on](#) [Create an OC Account](#)

Click on the button "Log on" as shown above and the next screen will appear:

Login:

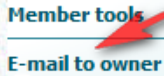
Name or e-mail address:

Omni-Chatter or omni-chatter@live.com

Password:

LOGIN

Press in the left column on "My groups" en select the group you want to email the owner. On the left under "Member tools" you'll find "E-mail to owner":



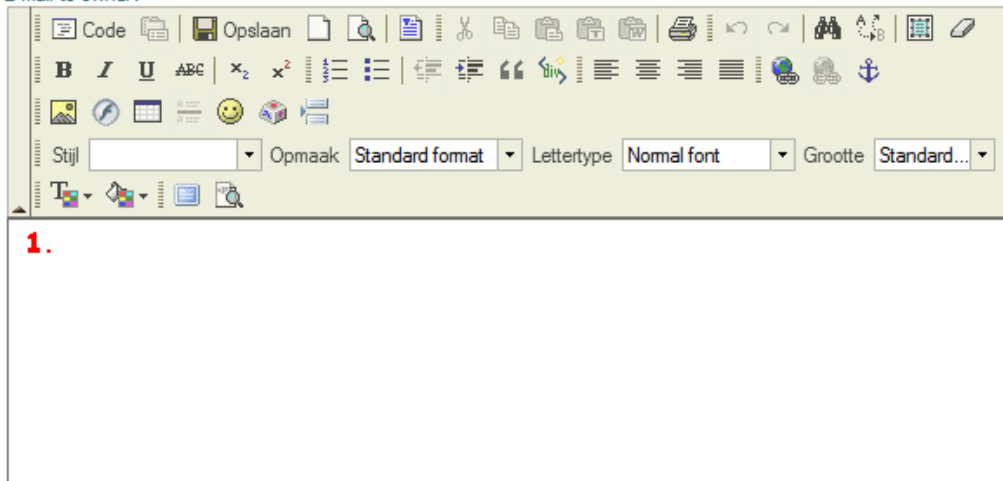
Member tools
E-mail to owner

Click as the red arrow shows to get the next screen:

E-mail the owner:

If you sent an e-mail to the owner of this group, you accept the [Code of Conduct](#) of Omni-Chat. Please be aware that we log the IP and if abuse is discovered the IP can be blocked.

E-mail to owner:



Code Opslaan
B I U ABC x₂ x²
Stijl Opmaak Standard format Lettertype Normal font Grootte Standard...

1.

Name: * 2.

E-mail address: * 3.

Website: http:// 4.

Validation-code:
0P6X0Y

Typ code here: * 5.

The fields marked with an * are required.

Sent Undo

- at 1. you can make your message. You can use the editor (message layout). If you ► [here](#) ◀ you can read a complete explanation about the editor.
- at 2. enter your nickname and your real name if you want.
- at 3. enter a valid email address. The owner may use it to answer.
- at 4. enter a website when you want. This field may remain blank.
- at 5. type the code very accurately.
- at 6. choose the "Sent" when the message is satisfactory, or "Undo" if you want to start over again.

As a group owner, you can choose to send a message directly to all managers of the group. You copy and paste the message as described in the ► [E-mail all managers](#) ◀.

Where to find this opportunity as a non-member or not logged in?

If you want to reach a groupowner directly bij mail, provide the following link: [http://groups.omni-chat.com/\[groupsname\]](http://groups.omni-chat.com/[groupsname]). In the left column you see: "E-mail to owner". If you click on it, you'll see the screen as explained above. The method and use is equal.

This option is made especially so that people can report hotlink or copyright violations directly to the owner.

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E-mail all managers:

All managers of the group can communicate directly with eachother via e-mail.

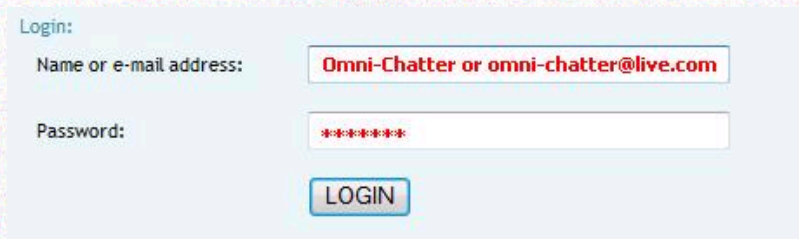
Where to find this option?

Go to the homepage of Omni-Chat. You can do that by clicking ► [here](#) ◀.

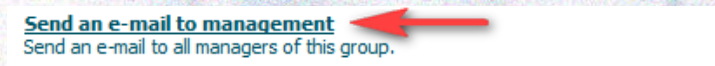
In the left corner you see:



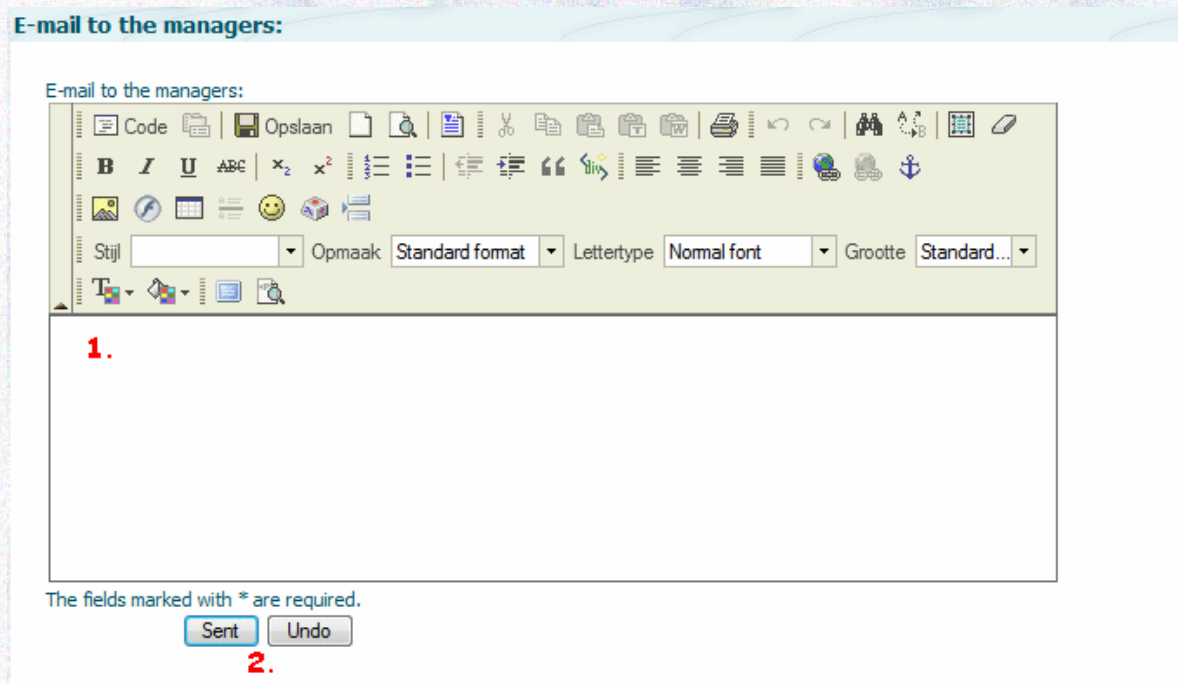
Click on the button "Log on" as shown above and the next screen will appear:

A screenshot of the login form. It has a 'Login:' label. Below it, there are two input fields: 'Name or e-mail address:' containing 'Omni-Chatter or omni-chatter@live.com' and 'Password:' containing a masked password '*****'. Below the password field is a 'LOGIN' button.

Press in the left column on "My groups" en select the group you want to email the managers. If you click in the left column "Member tools" , you'll see this:
For owners and managers is this function hosted under "Manager tools":



Press as the red arrow shows, and the next screen wil show up:

A screenshot of the 'E-mail to the managers' editor interface. The title is 'E-mail to the managers:'. Below it, there is a rich text editor with a toolbar containing various icons for text formatting, alignment, and insertion. The text area contains the number '1.'. Below the text area, there is a note: 'The fields marked with * are required.' and two buttons: 'Sent' and 'Undo'. The 'Sent' button is highlighted with a red '2.' below it.

- at 1. you can make your message. You can use the editor (message layout). If you ► [here](#) ◀ you can read a complete explanation about the editor.
- at 2. choose the "Sent" when the message is satisfactory, or "Undo" if you want to start over again.

- at **1.** you can make your message. You can use the editor (message layout). If you ► [here](#) ◀ you can read a complete explanation about the editor.
- at **2.** choose the "Sent" when the message is satisfactory, or "Undo" if you want to start over again.

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If there are any questions left, please do not hesitate to contact us.

We wish you a lot of pleasure with this explanation.

Kind regards,

Team Omni-Chat.