



Meer vrijheid  
Meer Fun  
Omni Chat



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### *Create a group on Omni-Chat ..... how does it work?*

[Click here to read this manual in PDF](#)

Each member of Omni-Chat has the right to create a free group on Omni-Chat.

This is the manual how to create a group on Omni-Chat.

Make sure you are logged on the homepage with a valid account. Click from the homepage of Omni-Chat on the tab "Groups".



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This brings you to the index page of the Omni-Chat groups. In the centre of that screen you see:

#### Create a new group on Omni-Chat.:

##### Here you can register the name of your group.

Remember when you choose a name for your new group that it is a catchy name.  
We advise not to use any strange characters.  
As soon as you have entered the name of your group, you can get to work with your group.

**Name of your new group:**

\*

**1.**

Enter the name of your group that you want to make.

Field marks with a \* is required.

Create group

Empty

**2.**

Hit the button "Create group" and you'll be **owner** of the new group.  
Hit the button "Empty" to clear the field and start over again.

Follow the next instructions:

- Fill in by **1.** the group name as you wish. Warning that there is always: <http://groups.omni-chat.com/> in front of that name and everything you

type in this box will be shown after the .com. Choose a clear aptly name, preferably without spaces or strange characters. Realize that p.e. a space will show up as 20%. Where possible, replace the space with a - or \_ by and avoid strange characters as much as possible. This creates a nice link for your new group.

- If you click by at 2. the button "Create group" you confirm your request and the group is booked in your name. If you want to start over press the button "Empty".

Once you have clickt the button "Create group" , you will see confirmation as shown below.

**- You just have created your new group.**

As owner of a group you decide the groupspolicy, with the restriction that your rules are not in conflict with the rules of Omni-Chat.

You'll receive a conformation that you are the **owner** of the new group.

Click [>here<](#) to see your groups.

We wish you a lot of fun with the groups of Omni-Chat.

**Full automatically a confirmation email will be sent to your inbox. Make sure you've received it.**

Note: it may happen that the message is received in your anti-spam -, large quantities - or junk mail folders!!!

The message looks like this:

Dear Omni-Chatter,

This is a message from Omni-Chat.

You have created a group / community at [Omni-Chat Groups](#).

The name you have chosen for your group / community is:

Have\_a\_nice\_time

You can start right now! Go to [Have\\_a\\_nice\\_time](#) and start creating your welcome page.

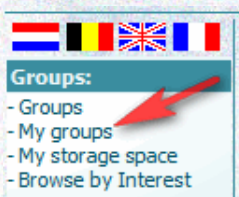
Omni-Chat is currently busy developing and completing all the functions on the groups. We will keep you informed!


With kind regards,

**Team Omni-Chat.**

Keep this message carefully.

When you log in on the home page of Omni-Chat, you can click on the left column on "My Groups". You can also click on the tab "Groups" and then click on the left under the flags as the red arrow shows:



You are now on the list of your groups and you can now choose the name of the group you want to visit. At the end of each groupname you see a .

If you click on the star, you go straight to the page "What is new" and you see the en zie je de latest happenings of your group.

By clicking on "My Groups" you can start building your group. For other functions we refer to the [>HELPPAGE<](#).

Please note that there is a manual [>Group setting<](#) which will help you whether and how your group is visible on the internet.

**If there are any questions left, please do not hesitate to contact us.**

**We wish you a lot of pleasure with this explanation.**

**Kind regards,**

**Team Omni-Chat.**

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